

@ Emailing Reports

Step 1. Scroll to the bottom of the page and click "email this report"



Title of your report → Report Title * Title of your report

Your email address → From Email Address * You@yourschool.com

Email subject- make sure this wont be mistaken for SPAM → Email Subject * Invitation to view Bar Graph

Destination email address → Send To Email Address * Who you are sending to

Customize the email text here. You could explain what the report illustrates

Don't edit anything between these arrows!

Customize the email background and border color here

Background Color E1EBF4

Border Color 336699

Expiry Date * 12-Nov-08 [dd-mmm-yy]

Email Report

Your name

@

@

@

Remember: The report link is dynamic- it will show you the most up to date results!